



MODERN SLAVERY ACT POLICY STATEMENT

Company: TipTop Media Management Limited

Statement Type: Modern Slavery Act Policy

The UK Modern Slavery Act 2015 requires commercial organisations operating in the UK, to publish a Modern Slavery Act statement that details the steps they have taken to ensure that no modern slavery is taking place across their business operation or supply chain network.

In accordance with Section 54 (1) of the UK Modern Slavery Act 2015, this policy statement sets out the steps that TipTop Media Management Ltd has taken to ensure that no slavery or human trafficking is taking place across our business operation or supply chain network.

TipTop Media Management Ltd is a London based records management and media storage business that provides secure offsite storage, scanning and recycling services for organisations and individuals across the UK. We have three full time employees, supported by a number of vetted contractors to help us carry out our UK service provision.

OUR POLICY ON MODERN SLAVERY AND HUMAN TRAFFICKING

We are committed to ensuring that there is no modern slavery or human trafficking in any part of our business operation or supply chain network. We adopt a zero tolerance approach to modern slavery and are fully committed to acting ethically and with integrity in all our business dealings. All TipTop Media Management Ltd personnel are required to comply with this company policy.

TipTop Media Management Ltd has a rigorous recruitment policy that includes conducting checks on eligibility to work in the UK, to safeguard against human trafficking or individuals being forced to work against their will.

SUPPLIER & CONTRACTOR ADHERENCE

TipTop Media Management Ltd is committed to ensuring that there is complete transparency across our business operation and supply chain network when it comes to modern slavery. We expect the same high standards from all of our contractors, suppliers and business partners and as part of our contracting processes, we include specific stipulations against the use of forced labour or trafficking of persons, or anyone held in slavery or involuntary servitude, whether they be adult or children. All of our suppliers and contractors are obligated to comply with all applicable laws including those relating to slavery and human trafficking. Suppliers and contractors certify compliance by accepting this policy in the terms and conditions of their contract with TipTop Media Management Ltd.

TRAINING

To ensure a high level of understanding of the risks of modern slavery and human trafficking across our business operation and supply chain network, we provide training to all our staff as part of our company code of ethics training.

BREACHES OF THE POLICY

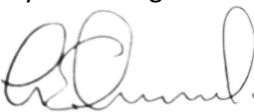
- Employees who breach this policy could face disciplinary action which could lead to dismissal from their job for misconduct or gross misconduct.
- We may terminate our relationship with third parties if they breach this policy.



REPORTING

TipTop Media Management Ltd encourages its staff to report any issues or concerns they may have about potential ethics or violations which may lead to, or suggest, a breach of this policy or other potentially illegal conduct, which includes modern slavery and human trafficking. Staff can report any concerns through their line manager.

This policy statement is made in pursuant to Section 54 (1) of the Modern Slavery Act 2015 and constitutes TipTop Media Management Ltd.'s modern slavery and human trafficking statement for the calendar year ending December 31st, 2020.

Signed: .....(Managing Director)

Date: 31.12.2020.....