

# TipTop Media Management

## Environmental Policy Statement

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TipTop Media Management acknowledge our responsibilities towards the environment and are committed to manage, protect and improve the environment in all areas of the company operations and adopts this environmental policy:

**Regulation and Legislation** – We will comply with local and regional applicable environmental, health & safety legislation and work in accordance with industry best practice.

**Resource Efficiency (Waste & Energy Management)** – Where possible, we will adopt the practice of ‘reduce, reuse, and recycle’ and actively work to be resource efficient. We would promote the use of materials which can be recycled easily and use energy in a highly efficient manner at our sites.

**Packaging** – Where possible, we will attempt to re-use packaging materials.

**Procurement** – We will wherever financially viable give preference to products and suppliers with least environmental impact.

**Transport** – We will encourage our staff to reduce transport by motor vehicles. Where practical, we will promote the use of public transport, cycling or walking and minimise the use of private vehicles for travelling to work and for business purposes.

**Customers/Clients** – We will strive to give customers the best available information to enable them to use their products in an environmental friendly way.

**Staff Involvement and Training** – We will provide our staff with adequate knowledge, instruction, training and supervision to identify, assess and manage the environmental and social issues associated with site work.

**Environmental Disclosure** – We will promote the concept of our environmental policy so that all members of staff, subcontractors and clients are familiar with it.

We will ensure the environmental policy is implemented and maintained at all levels and is reviewed on an annual basis.

